

PTO Minutes
September 12, 2022

Call to Order and Roll Call: The meeting was called to order by Sara Damaschke at 3:37 pm. The following members were present: Sara Damaschke, Krystal Strasser, Katie Jensen, Samantha Gutierrez, Gina Paegelow, Ann Ryan, Beth Snyder, Adam Christensen, Monica LaMere, and Abraham Dika.

Secretary's Report: Beth Snyder motioned to accept the minutes from May 2, 2022, Ann Ryan seconded, and motion passed.

Treasurer's Report:

- Beginning Balance: \$ 32,692.08
- Monthly Income: \$ 639.35
- Monthly Expenses: \$ 2,093.32
- Ending Balance: \$ 31,238.11

Katie requests reimbursement of \$158.32 for Ice-Cream Social supplies.
Sam requests reimbursement of \$36.40 for SSS 2023.

Sara motioned to accept the treasurer's report and the reimbursement requests, Samantha seconded, and motion passed.

Old business:

- **Summer Cookout:** There was a good turn out. The kids had a lot of fun.
- **Ice-Cream Social:** Everyone that attended had either ice-cream or a cookie. We used one full container and a quarter of another 3 gallon container of ice-cream.
- **Spirit Wear Sale at Registration & Open House:** Made \$125 total. Sara will pick-up the remaining order from World Wide, and will hand out spirit wear to those who had a coupon for a free shirt. We will sell again at Registration and Open House, and possibly provide a QR code for a wider selection.

New business:

- **Fall Fundraiser:** We agreed to forgo a fall fundraiser this year, while continuing research for next year.
- **Trunk or Treat:** We decided to host the event on October 15, between 4-7pm. Food Truck and DJ (ending at 6:30pm) will be at the event. Katie will contact a food truck vendor for the event. Monica will provide contact information for a DJ. Samantha will make a flier for the event to be distributed to students.
- **Holiday Charity Drive:** Collect items for the Rescue Outreach in Union Grove. Sara will get a list of items needed.
- **Election of Officers**
 - President: Sara motioned Monica LaMere to be President of the PTO. Ann Ryan seconded the motion, motion passed.
 - Treasurer: Beth Snyder motioned for Katie Jensen to remain Treasurer of the PTO, Sam second the motion, motion passed.
- **Pancake Breakfast is March 12, 2023:**
 - Serving 8:30 am - Noon
 - Live Auction Noon - 1pm
 - Sara Damaschke will remain the MC (Master of Ceremony)
 - Admission will be a Free Will Donation

- Ann will add another High School volunteer position: Admission Counter - to get a correct admission count
 - *PTO will purchase 2 admission clickers*
- New Students and 4-K Students will receive an invitation/flier for the event and “Free Admission Voucher” for the student, the parents and family will be expected to pay the Free Will Admission.
- Katie will purchase a nylon yellow rope to be used at the end of the Silent Auction to keep bidders from bidding past the time.

Administration/Teacher Comments

- **Field Trip Requests**
 - Beth Snyder asks the PTO to pay for the bussing for a field trip in December to a play at the Theater Guild(\$350) and to pay for the bussing for the K-2 field trip (\$205) to the pumpkin farm.
 - Ann Ryan is asking the PTO to pay for the attendance fees and bussing for grades 5-8 to attend the Junior Achievement program(\$2,500 w/ bussing).
 - Sara is asking the PTO to pay for bussing to the Kansasville Fire Station (under \$100) during Fire Safety Month.
 - Sara motioned to allot \$3,500 to cover the cost of every field trip, not including the end-of-the-year trips, Gina seconded the motion. Motion passed.
- **Student of the Month Gift Cards** - It was approved to purchase 48 - \$5 Culver’s Gift Cards for the Student of the Month Gift Cards. Katie will purchase the gift cards.

Adjourned 4:30 pm.

Next meeting: October 3, 2022 at 3:30 pm.