

PTO Meeting Minutes
April 4, 2022

Call to Order & Roll Call: The meeting was called to order by Sara Damaschke at 3:35 pm. The following members were present: Sara Damaschke, Sam Gutierrez, Krystal Strasser, and Gina Paegelow, Matt Stratton, Beth Snyder, Adam Christensen, and Mark Rommelfaenger.

Secretary's Report: Sara motioned to accept the minutes from February 7, 2021; Gina seconded. Motion passed.

Treasurer's Report:

- Beginning Balance: \$ 21,463.98
- Monthly Income: \$ 19,965.08
- Monthly Expenses: \$ 1,599.53
- Ending Balance: \$ 39,829.23

Katie Jensen requests reimbursement of \$150.00 for Grand Raffle Amazon Gift Card

Sam motioned to accept the treasurer's report from February 7, 2021 and reimbursement request; Gina seconded. Motion passed.

Old business:

- **Pancake Breakfast:** Discussed suggestions for improvements for Pancake Breakfast 2023. We will continue with Free Will donations for admissions. Every other year there could be cash prizes for the Grand Raffle. See updated Suggestions for Pancake Breakfast 2023.
- **Teacher Appreciation:** May 2nd-May 6th
 - Monday- Souper Teacher , this will include: soup, crackers, oranges in a gift bag . Katie has it covered
 - Tuesday- Fruit Buffet in the Conference Room - Sara will buy & put out a fruit buffet. Apples, Bananas, Oranges, Strawberries.
 - Wednesday- Succulents - Purchasing from Amazon - Sam has this covered
 - Thursday- Starbucks delivered by Krystal and Sam from Burlington by 8:00 am
 - Friday- Gift Cards and Lunch from TinCan - Katie & Sam will get the lunches from TinCan. Sara will send out a menu via email discussed with TinCan to the teachers along with what gift card they would like. Sam made the gift cards.

New business:

- **New Student gifts for the beginning of the year:** Sara will order the bags and Youth XS shirts
- **Graduation cakes**
 - We generally order 2 sheet cakes from Piggly Wiggly: Order them precut
 - 8th grade: Order a smaller (1/2) sheet cake and punch.
 - Kindergarten: Order 1 1/2 sheet cake for Kinders and the rest of the school *cannot use leftovers from 8th Grade because it will be sitting too long.
 - Serve cake: Gina, Kennedy, and Adam
- **Pancake Breakfast Profits**
 - Beth Snyder Requests: The PTO to pay for end of the year field trip bussing for her class, Mara Quinn's, and Ann Ryan's classes. Beth requested \$200 for a summer school field trip and to pay for the field trip bussing for 2 summer school field trips. A motion to approve the funding for buses and \$200 field trip was passed.
 - Essential School Equipment Request: The PTO motioned to pass the spending of the following: \$5,000 - two outdoor basketball hoops with installation, \$600 - folding chairs, \$200 - folding portable laptop desks for Ann's room, and the school will let us know when Smart Boards need replacing. There was a request for 10 more chairs to be purchased for \$200 from Amazon. In an email, 4/6/22, it was passed by the board members.
- **Next Year's Fundraiser Ideas**
 - Clubs Choice: Steve has emailed Gina asking if we want to book dates. (\$2,206.44 profit)
 - Amazon Smile: Needs to be done through website not app
 - Script Cards
 - Pops Popcorn
 - Printer Ink Cartridges Fundraiser
 - Recycle Cell Phone Fundraiser
 - Buy Out Fundraiser

Adjourned 4:37 pm.

Next meeting: May 2, 2022 at 3:30pm