

PTO Minutes

Monday, February 7, 2022 @ 3:30 pm

Call to order and Roll Call:

The meeting was called to order by Sara Damaschke at 3:37pm. The following members were present: Sara Damaschke, Sam Gutierrez, Katie Jensen, Krystal Strasser, and Gina Paegelow.

Secretary's Report:

Sara motioned to accept the minutes from January 3, 2021; Gina seconded. Motion passed.

Treasurer's Report:

- Beginning Balance: \$ 21,326.85
- Monthly Income: \$ 1,212.50
- Monthly Expenses: \$ 122.49
- Ending Balance: \$ 22,416.86

Katie requests reimbursement of \$433.91 for Pancake Breakfast 2022

Sara requests reimbursement of \$372.10 for Pancake Breakfast 2022

Mrs. Vogel requests reimbursement of \$19.72 for Secret Santa Shop 2022

Gina requests reimbursement of \$3.19 for Secret Santa Shop 2022

Sara motioned to accept the Treasurer's Report and reimbursements from January 3, 2022; Gina seconded. Motion passed.

Old business:

- Pancake Breakfast 2022
 - **Soda and Water** - Joan and Dave are available all day; however if Calvin is needed Mrs. Ryan needs to be informed he has been assigned to another area.
 - **Kids Zone Wristbands** - Covered until 11 am. Still need someone for the second half.
 - 9-11 Am Donna Slaughter and Baylee
 - **Check-ins** - Beth Snyder and Heather Vogel.
 - *Katie and Krystal will relieve if needed
 - **Grand Raffle and Bag Raffle** -
Mike Ryan and Jim Jorgenson - Bag Raffle
Ryan Paegelow - Grand Raffle
 - **In the gym** - Sara as MC and I Pies
Gina - Paddle Raffles, pull silent auction sheets, and pies
Mara - Paddle Raffles, pull silent auction sheets, and pies
 - **Student Raffle Volunteers:** From 8:00 to 8:30 am in the commons to sell.
 - Monday the 7th: Sam
 - Tuesday the 8th: Sam
 - Wednesday the 9th: Katie
 - Thursday the 10th: Krystal
 - Friday the 11th: Krystal
 - **Syrup and butter donation** - Both have been procured by Rick Whalen.
 - **Eggs on Saturday March 12** - Katie, Darlene, Sam, Krystal, Bev Mann, and Liz Homolka meeting at 9:00 am.
 - **Set up Fun Zone on Saturday March 12** - Sara
Items stored in Kindergarten, from Library and classrooms to be used as Fun Zone.
Library will have the bounce house and cake walk. *1st and 2nd* will have a Wii and

crafts, and **5th and 6th** will have jumbo games and Wii. *Katie and Sara will bring their Wii's to use

- **Set up Gym on Friday at 1:00 pm**
Mr. Stratton will set up the sound system. 5th-8th graders are going to help set up the tables for donations and eating, the chairs, and cover all the donation tables with the long white table cloths. The PTO will set up donations in numerical order.
- **PB Signs-** Katie and Jacob will put out all the signs. Krystal will put "Today" on each sign the night of the 12th and put up arrows. Signs will be given to Krystal at March's meeting.

New business:

- Every year the PTO pays field trip busing and Christmas gifts for each student. Along with that the PTO helps the school out with essential equipment from the funds raised. This year Mr. Stratton suggested the following items:
 - SMART boards each cost about \$4,000. They are starting to fade and new ones are needed before they go out.
 - Basketball hoops (2) for outside, costing \$2,000 a piece, the school will pay for installation.
 - Folding chairs- about 40
- Mr. Christensen requests the PTO sponsor the procurement of a Pinewood Derby Track for STEM class. The cost of the track would range from \$400 - \$450 as each piece is sold separately. A motion to approve the purchase of a Pinewood Derby Track was passed.
- Mark Rommelfaenger is setting up a meat raffle to take place during the pancake breakfast. Beef, Pork, and Chicken are possible meats included in the prizes. The meat raffle will use different color tickets, Sara will order these tickets, and will sell them at 1 for \$10 and 3 for \$20. 1st Prize is a 5 cubic foot freezer chest with \$150 worth of meat, 2nd prize is \$100 worth of meat, and 3rd prize is \$50 worth of meat.
 - He is also going to ask Ericson's Mulch, Olsen's in Muskego, and a few other area business if they would like to donate for the Pancake Breakfast.
 - Gina is going to call Two Creek Farms to see if they would like to add anything to the meat raffle.
- Sara mentioned this will be her last year as President of the PTO as she is resigning at the end of the year.

Adjourned at 4:15 pm. Next meeting: March 7, 2022 at 3:30pm