

PTO Meeting Minutes December 6, 2021

The meeting was called to order by Sara Damaschke at 3:35 pm. The following members were present via Zoom: Sara Damaschke, Sam Gutierrez, and Katie Jensen and Krystal Strasser

Secretary's Report:

Sara motioned to accept the minutes from November 1, Katie seconded. Motion passed.

Treasurer's Report:

- Beginning Balance: \$25,538.24
- Monthly Income: \$ 0.00
- Monthly Expenses: \$ 4,182.64
- Ending Balance: \$21,355.60

Reimbursement checks were issued, based on receipts.

- Katie Jensen - \$388.48 for T.V., sound bar -\$16.78 Gift card holders for xmas presents
- Samantha Gutierrez - \$17.94 for Santa Shop gifts
- Sara Damaschke - \$485.00 for student xmas gift cards

Sara motioned to approve the Treasurer's report and the reimbursements from November, seconded by Sam Gutierrez. Motion passed.

Old business:

- Pancake Breakfast Grand Raffle prizes
 - 1st prize - TV with sound bar was purchased and delivered.
 - 2nd prize - iPad for \$329 was agreed upon.
 - 3rd prize - Amazon gift card will be purchased at a later date.
- Student xmas PTO gift - for students were bought, Gina made labels, and will be given to the teachers to disperse.
- Update on food drive - It was decided to do a tally based on items per student per each class. The food drive ends on 12/10/21.
- Fall fundraiser - We made \$2,206.44 this year. It was discussed that we might try something different next year, we will research and in a few months come together with some ideas. Maybe have an "opt out" clause.

New business:

- Secret Santa Shoppe - 8 Volunteers will arrive at 8:30 am to help set up. An inventory will be taken during take down. Katie will ask the basketball team to help her set up the tables the night before. The gym will need to be cleaned up for risers by around 1:30pm.
- Pancake Breakfast - Amazon card will be purchased closer to the date. Small tickets still need to be purchased to keep count of attendance.

Adjourned 4:05pm.

Next meeting is on Monday January 3, 2022 at 3:30 pm.