

## **PTO Meeting Minutes**

**November 1, 2021**

### **Call to Order and Roll Call:**

The meeting was called to order by Sara Damaschke at 3:36 pm. The following members were present: Sara Damaschke, Krystal Strasser, Sam Gutierrez, and Gina Paegelow.

### **Secretary's Report:**

Sara motioned to accept the minutes from October 4, Gina seconded. Motion passed.

### **Treasurer's Report:**

- Beginning Balance: \$21,912.01
- Monthly Income: \$4,124.00
- Monthly Expenses: \$522.77
- Ending Balance: \$25,538.24

Reimbursement checks were issued, based on receipts.

- Katie Jensen - \$65.55 for Secret Santa supplies
- Gina Paegelow - \$14.14 for Secret Santa supplies

Sara motioned to approve the reimbursements and the Treasurer's report from October, seconded by Sam Gutierrez. Motion passed.

### **Committee Reports:**

#### **Old Business:**

- Pancake Breakfast Grand Raffle Prizes: Check the Black Friday sales.
  - 1st Prize - (\$500 value) - TV and sound bar.
  - 2nd Prize - (\$300 value) - iPad or Nintendo Switch
  - 3rd Prize - (\$150 value) - \$150 Amazon Gift Card
- Secret Santa Shop: The email for volunteers went out; about 8 parents responded saying they could participate. It is scheduled for Dec 15.
  - Volunteers will arrive when they drop their kids off at school. They will then take inventory during clean up.
- Student Holiday Gifts: Each student will be given a \$5 gift card. They can choose from Subway, McDonalds or Culver's.
- Holiday Charity Drive for Union Grove Area Food Bank: A flyer will go home before Thanksgiving. Boxes wrapped in Christmas paper are needed for the collected donations.
- Trunk Or Treat: Better turn out than last year. Next year, the event should only run until 7pm, keep the DJ (\$250 expense), and only one food truck.

#### **New Business**

- Holiday Winter Movie: Is scheduled for December 29th at the Burlington Plaza Theater. The movie will be Sing 2, playing at 11:15am. The non-reimbursable

cost to families is \$9/person; the theater cost is \$250. A flyer will go home before winter break for parents to sign up and remit payment.

- Pancake Breakfast 2021:
  - Eggs: Katie and her family agreed to take care of the egg preparation.
  - Prizes need to be purchased. Look at Black-Friday Deals
  - Grand Raffle tickets need to be ordered after new license is gotten- Minuteman Press?
  - The benches for layering prizes were ordered, received, and stored. To reimburse the school.
  - In January, volunteers will be contacted. Sara will send out emails and letters requesting donations as well as online donation requests.
- Kitchen Refrigerator: In the past, the PTO has paid for the school's kitchen refrigerator. Sara motioned to pay for the new refrigerator that Mr. Stratton purchased at Best Buy, Sam seconded, motion passed. A reimbursement check will be made out to Kansasville Grade School in the amount of \$1,709.98.

The meeting was adjourned at 4:05pm.

The next meeting is on Monday, December 6, 2021 at 4:00pm at 1175.