

## PTO Meeting Minutes

September 13, 2021

### Call to Order:

The meeting was called to order by Sara Damaschke at 3:35pm.

### Roll Call:

The following members were present: Sara Damaschke, Gina Paegelow, Katie Jensen, Samantha Gutierrez, Ann Ryan, Krystal Strasser, Lisa Wiedholz, and Amy Schoepke.

### Secretary's Report:

Sara motioned to accept the minutes from May 3, Katie seconded. Motion passed.

### Treasurer's Report:

- Beginning Balance: \$24,286.98
- Monthly Income: \$674.10
- Monthly Expenses: \$2,735.71
- Ending Balance: \$22,225.37

Reimbursement checks were issued, based on receipts

- Ann Ryan needs reimbursement for \$71.30 classroom library books
- Sara Damaschke needs reimbursement for \$88.87 ice cream social and bags for new students coming.

Katie motioned to approve for these 2 reimbursements, seconded by Gina Paegelow. Motion passed.

### Committee Reports:

#### **Old Business:**

- Craft Fair: It was decided next year we would not be doing a craft fair since none of the vendors made any money. We didn't get a good crowd turn out; we were supplementing this for the pancake breakfast to try and earn some money.
- Summer Cookout: It was a good turn out. The kids had a lot of fun. Next year we could possibly book a Kona Ice truck or another food truck.
- Ice-cream Social: The families that took part seemed to enjoy the treat. There was a lot of extra ice-cream left over. The extra ice-cream will be used as math incentives and possibly a BYB event.
- Fall Fundraiser: We will be continuing with "Clubs Choice" since it is convenient for all involved. The fall fundraiser will run from October 1-13, 2021 and the pick up date is November 10, 2021.

#### **New Business**

- Fall Family Event /Trunk or Treat: The merits of doing both activities at the same time were suggested. The event will possibly include Trunk or Treat, DJ, Lawn Games, and Food Truck from 4pm to 7pm.
  - Amy is getting the contact information to Sara on a DJ.
  - The question of getting a background check on the DJ will be deferred to Mr. Stratton's opinion.
  - A poll will be taken to see which night of the week works best for families: Friday or Saturday.
- Spirit Wear Sale: Spirit wear sale is moot because of Squadlocker
- Holiday Charity Drive: A food drive to support Union Grove Food Bank was decided upon. The food drive will be held 12/1/2021 - 12/10/2021. The winning class goes first at the Secret Santa Shoppe. Sara will get a list from them to see what items they need the most.
- Election of Vice-President Officer: Gina resigned from Vice-President. Ann Ryan nominated Krystal Strasser, Sara called for a vote, motioned passed, Krystal is the new Vice President.
- Tree Lighting: It was decided this event will not take place in the future.
- Pancake Breakfast, March 13, 2022: Is a GO pending any new development with COVID-19.
  - Eggs: For convenience sake, Sara is going to price egg beaters. Katie will find out how much eggs cost from years past.
  - Instead of a ticket price, donations will be accepted at the door.
  - An auction list will be available at the door for those who want one, and placed in table tents on each table.
    - Ann suggested bringing more attention to the first item auctioned off so it is not overlooked.
    - Ann is going to make the bidding cards from card stock and her class will make Easter candy to raffle.
  - Sara will reach out for online and mailing donations.
  - Pie-Auction - Is good to go. A post will be put online, via the Facebook PTO page about the pie auction. Reference the 2hr pledge sheets to see if anyone will bake a pie for the auction.
  - Ann Ryan is in charge of all the high school volunteers during Pancake Breakfast, and will check in with the High School for volunteers.
    - One Adult-Fun Zone Checker is needed to commit to checking in with the volunteers throughout the day, reference 2hr Pledge Sheets.
  - An account may possibly be set up to receive online donations so people out of the area can donate to the PTO. ECU has a program that equips the PTO with a page explaining our goals. QR codes can be made to expedite the donation process. Katie will look into it more.
  - Katie is contacting Cuddles the Clown for pricing on facepainting and balloons.

The meeting was adjourned at 4:40pm.

The next meeting is on Monday, October 4, 2021 at 3:30pm.