

PTO Meeting Minutes

April 12, 2021

The meeting was called to order by Sara Damaschke at 3:35pm.

The following members were present; Sara Damaschke, Gina Paegelow, Katie Jensen, Krystal Strasser, Samantha Gutierrez.

Secretary's Report:

Sara motioned to accept, Gina seconded. Motion passed.

Treasurer's Report:

Beginning Balance: \$19,309.77

Monthly Income: \$5,953.00

Monthly Expenses: \$712.79 (Raffle money winners, Sam's membership and craft fair signs)

Ending Balance: \$24,524.98

*Gaga Pit - there is money set aside for it. Katie will try and figure out where we are on that.

Old Business:

Craft Fair: The craft fair will be on Saturday, June 12, 2021 from 8am-2pm. Currently we are at half capacity, we have about 18 more spots to fill. The signs have come in, there are 20 of them to put out.

Teacher Appreciation: We are doing something different for each day of the week:

Monday: Snack day (staff will get a bag of snacks and a drink)

Tuesday: Hand warmers

Wednesday: Donut and Kringle day (Sara will get donuts from Piggly wiggly, Samantha will bring kringle)

Thursday: RedBox gift code for a movie (Gina to provide the gift codes)

Friday: Gift card day (\$25 value)

Student Gifts: At the beginning of each school year, the PTO provides spirit wear t-shirts for all new, incoming children and any new children throughout the year. We will look in the PTO closet to see what we already have in sizes and order what we may need.

Graduation Cakes: The PTO provides the end of the year graduation cakes for the 8th graders and the 5k graduation.

8th grade - We will provide individual cupcakes from the Piggly Wiggly.

Kindergarten - We will provide some sheet cakes for everyone in the school (Normally all students would be present for the kindergarten graduation but due to COVID this year the other students will be watching via zoom in their classrooms.

Registration Letter: The PTO does a registration letter with information about the PTO and a slip asking for 2 hours of volunteer time for the year. We will still be providing this at registration time in August.

Spring and Fall PTO Newsletters: The PTO sends out 2 informational newsletters a year one in fall and one in spring to tell of the events coming up. We will still be doing this but doing just events and highlights of the school year.

Officer Changes: We have the Treasurer's position to fill. Katie Jensen is taking the treasurer's position. Since Katie was the secretary, we have a new secretary. Her name is Samantha Gutierrez. Please welcome Samantha as a PTO officer!

The meeting was adjourned at 4:09pm

The next meeting will be held on Monday, May 3, 2021 at 3:30pm