

PTO Meeting Minutes

December 2, 2019

The meeting was called to order at 4:05 p.m. by Sara Damaschke.

The following members were present: Gina Paegelow, Darlene Van Swol, Sara Damaschke, Katie Jensen & Krystal Strasser.

Secretary's Report:

Sara motioned to accept; Gina seconded. Motion passed.

Treasurer's Report:

Reimbursement request: Darlene is requesting reimbursement of \$273.62 for PB '20, SOM, SSS '19 and Tree Lighting.

Beginning balance: \$9,434.92

Monthly Income: \$1,625.31

Monthly Expenses: \$3,625.70

Ending balance: \$7,434.53

Working balance: \$3,741.95

Katie motioned to accept the treasurer's report and reimburse Darlene; Sara seconded. Motion passed.

Committee Reports:

Pancake Breakfast Grand Prize Info: Darlene bought the TV and Sara purchased the Ring 2. When it comes closer the event Darlene will purchase the Amazon gift card.

Secret Santa Shoppe: The items are organized into categories. We have quite a few items. There is a Google doc itemizing everything. As always, we would like to get more men's items. Mrs. Poole is donating wrapping paper. The volunteers are asked to come on 12/13/19 at 12 pm.

Box Tops: We are still continuing the school-wide contest. Our total right now is \$138.20.

Books for Students: The people in charge of wrapping will wrap at home. 5/6th grade struggled to find a \$5 book, so maybe next year we can figure out a different Christmas gift from the PTO.

Tree Lighting: Next year we will need to discuss this event in September 2020 with the town hall in case we need to secure the hall. Mrs. Roland has a few Christmas songs planned for the Junior and Senior choir once the tree is lit. The Union Grove Madrigal Choir will come and sing 30 minutes before the tree lighting. Cookies will be supplied by Sara, Darlene, Katie, Gina, and the Stratton family.

Christmas Break Event: The event is being held at Traxside Roller Rink in Burlington on Friday, December 27, 2019, from 5:30-8 pm. The cost is \$7 for admission, skate rental, and a meal.

Holiday Drive 2019: To figure out the winner of the contest, we are dividing the items brought in by how many students per classroom to figure out the percentage. The class with the highest percentage gets to go shopping at SSS first. There will be a sheet hanging up by the bubbler that will change each day.

Fun Zone: We are not getting a good response for an adult volunteer yet. We talked about bringing legos, hot wheels and tracks, board games, dominoes, and things of that nature in two different classrooms and still have the little bouncy house in the library. Krystal said they need something to do while standing in line for Cuddles the Clown. We decided that Katie will talk to Cuddles and ask to bring down the complication of the face painting to 10 min per face. Krystal will check in about every hour in all the areas of the rooms to make sure things are running smoothly.

New Business

Pencil Pouches: We have some questions before purchasing these. We decided on the 3 hole punch design. Sara will email questions to the supplier and let us know.

- What are the shipping charges?
- Can we put "K" and a white rectangle (where we can put students name on it)
- Can we order just 150?

Jan/Feb Event: Some suggestions we were discussing were:

- Have dinner and do a bags tournament
- Family movie night
- Tobogganing at Camp MacLean (which would be in February)

Katie will find out how much a projector and screen will be from a couple of different places for the "family movie night". Sara will get in contact with Camp MacLean to see what the cost and details of the tobogganing will be.

Muffins w/Mom: This event is for kids and their moms (or guardians) around Mother's Day. We would do it before school started in the morning from about 7:30-8 am and have muffins and juice. We will talk more in detail about it in the January meeting.

The meeting was adjourned at 5:31 pm.

The next meeting will be held on January 6, 2020, at 3:30 pm.