

## PTO Meeting Minutes

September 9<sup>th</sup>, 2019

The meeting was called to order at 3:37 p.m. by Sara Damaschke

The following members were present: Gina Paegelow, Darlene Van Swol, Sara Damaschke, Katie Jensen, Ms. Snyder, Mrs. Gutierrez, and Abigail Winkel

### **Secretary's Report:**

Sara motioned to accept; Gina seconded. Motion passed.

### **Treasurer's Report:**

Reimbursement request: Darlene is requesting reimbursement for chicken dinner, Hetland (flowers), graduation, new student bags, and Mrs. Ramirez's retirement of \$100.36.

Beginning balance: \$39,281.26

Monthly receipts: None

Monthly expenses: \$32,778.78

Ending balance: \$6,502.48

Katie motioned to accept the treasurer's report and reimbursement request; Beth Snyder seconded. Motion passed.

### **Committee Reports:**

#### **Old Business**

Chicken Dinner: The event was well attended with some community members attending as well. The staff heard many positive comments regarding the addition and we had plenty of food.

#### **New Business**

School cookout: Instead of S'mores and More it was decided to hold a School Cookout on Saturday, September 28<sup>th</sup> from 4:00-6:30 p.m. at the school. We are asking everyone to bring a dish to pass along with chairs. Sara will make a flyer for the event and purchase the following items from Costco: hot dogs, buns, burgers, cheese, water, lemonade/drink mix, and condiments.

Katie motioned to accept this event, and Sara seconded. Motion passed.

Holiday Charity Drive: The beneficiary of our charity drive this year will be the Veteran's Outreach Program. The drive will occur around December 2<sup>nd</sup>-11<sup>th</sup>. Abi Winkel's father-in-law is the president of this. She will provide us with more information about what items are needed and let us know at October's meeting.

Determining Contest Winners: This will be percentage-based. The number of items received per classroom will be divided by the total number of students in the classroom (items divided by students = %). The percentage will be changing on an everyday basis.

Spirit Wear Sale: We discussed the popularity of the tie-dyed shirts and decided to add it to the items we offer. Sara will call Worldwide to see if we can get a website link for people to order direct. Gina felt that an order form needed to be available when the spirit wear is on display. We will set the sale date at our next meeting once we know the date of our fall fundraiser.

Election of Officers: The positions of Vice President and Secretary were up for re-election. Currently, Gina P. and Katie J. hold these positions. No one else was interested in running for either of these positions so Sara made a motion to retain the existing officers; Beth Snyder seconded. Motion passed.

Dover Tree Lighting: This event will be held on December 6<sup>th</sup>, 2019, at the Dover Town Hall. Mrs. G will look into inviting the UGHS Madrigal Choir since our other music entertainment passed away. The event starts at 5:30 p.m. to socialize with the official tree lighting happening at 6:00 p.m. The PTO will provide hot chocolate, apple cider, and cookies. We did discuss a possible donation to the UGHS choir of \$50 if they do ask.

Fall Fundraiser: We decided to do products from Racine Kringle. Gina felt it was successful when the athletic department used them last year. Gina will coordinate the sale and delivery dates. We discussed the need to decide in May of next year for the following fall's fundraiser.

Community Family Event: We are hosting donuts, coffee, and milk on October 16<sup>th</sup>, 2019, from 7:30-8:00 a.m. This event is open to all community members, students (and their families), and staff. We will advertise on the PTO Facebook page; post flyers at the post office, St. Mary's church, and the Town Hall; and send flyers home with our students.

Field Trips: The PTO will pay for the bussing for the play in December, Junior Achievement, and the end-of-the-year K-2, 3-6, and 7-8 field trips. Darlene made a motion to accept; Mrs. G seconded. Motion passed.

Shoparoo: Sara will send home a Shoparoo flyer reminding everyone how they can participate.

The meeting was adjourned at 5:06 p.m.

The next meeting will be held on Monday, October 7<sup>th</sup>, 2019 at 3:30 p.m.