

PTO Meeting Minutes

November 5th, 2018

The meeting was called to order at 3:32 p.m. by Sara Damaschke.

The following members were present: Gina Paegelow, Darlene Van Swol, Sara Damaschke, Katie Jensen, Ms. Snyder, Mr. Brandt, Mrs. Ryan, Krystal Strasser, and Lynnell Carleton.

Secretary's Report:

Darlene motioned to accept; Sara seconded. Motion passed.

Treasurer's Report:

Reimbursement request: Darlene is requesting a reimbursement of \$39.89 for SSS 2018.

Beginning balance: \$23,583.98

Monthly Receipts: \$785.00

Monthly Disbursements: \$1,715.53

Ending balance: \$22,653.45

Sara motioned to accept the treasurer's report and reimburse Darlene; Mr. Brandt seconded. Motion passed.

Committee Reports:

Old Business

Pancake Breakfast: Pancake Breakfast is scheduled for Sunday, March 10, 2018. We discussed the Grand Raffle prizes and what they should be this year. 1st prize – Samsung 58" TV (value - \$579); 2nd prize – Amazon Gift Card (value - \$250); and for 3rd prize, we discussed a camera doorbell. Katie and Miss Snyder will ask their friends which products they use and recommend.

Secret Santa Shoppe: We have some volunteers, but the more the merrier so Darlene will email parents who indicated their interest in this event to see if they still are interested in helping. We are still in need of gifts for men.

Box Tops: We are having a contest that is running from November 19th – January 7th to help increase participation. A flyer will go home with the children on 11/16/18.

Holiday gift ideas for students: All teachers are informed and will have a wrapping party in the library when books arrive.

New Business

Dover Tree Lighting: This event is taking place on December 7th at 6 p.m. The lighting of the tree will happen at 6:30 p.m. Darlene will email parents to volunteer to make cookies. Mrs. G has offered to help as well. Darlene will contact Ralph Novacek I (which after Darlene contacted Ralph found out he no

longer is playing this year) Darlene has also confirmed with the ladies at the town hall that the day and time works for them as well.

Christmas Movie: The Plaza Theatre indicated last year they wanted a guaranteed number of attendees and will charge us for everyone we reserve a spot for. Therefore, tickets will be non-refundable this year so the PTO isn't charged for "no-shows." Sara will call the Plaza to organize this event.

PB '19: Classroom Baskets:

1. 4K & 5K grade: Italian Feast
2. 1st & 2nd grade: Snuggle Up and Read
3. 3rd & 4th grade: Ice Cream
4. 5th & 6th grade: Lottery tickets
5. 7th & 8th grade: Gift cards

PB '19: Crafts:

1. 4K & 5K grade: Thumbprint cookie jar (PTO will purchase the cookie jar and donate)
2. 1st & 2nd grade: Thumbprint vase
3. 3rd & 4th grade: Canvas/handprints (1 picture that flows)
4. 5th & 6th grade: Quilling mosaic
5. 7th & 8th grade: Wooden clocks

PB '19 Fun Zone: Darlene will email asking for someone (or 2) to chair this. Katie will call Cuddles the Clown to see her availability and price.

BoxTops: Gina submitted BoxTops totaling \$65.70.

Shoparoo: We have earned \$165.89 per email on October 7th. They should be sending the check soon.

Administrative/Teacher Comments: They are still trying to pursue the addition and are currently working with an architect.

The meeting was adjourned at 4:15 p.m.

The next meeting will be held on December 3rd, 2018 at 4:00 p.m.

The meeting will be held at 1175 Restaurant at 4 p.m.